

**Meeting location:** School District Administration Building, 620 Wilcox St., Castle Rock, Co;  
Board room (third floor)

**Meeting date:** January 10, 2017

**Meeting Time:** 6:35 p.m.

- I. **Call to order:** Sandra Brownrigg, DAC Chair called the meeting to order at 6:35pm.
- II. **Roll call:** Sandra Brownrigg conducted a roll call and confirmed the establishment of a quorum. The following members were present: Brian Wetterling; Melissa Bergfalk; Heather Graves, Mario Harding, Brandi Buttica; Heather Graves; Mark Harrell, Chris Pratt; Melody Fields.
- III. **Approval of minutes:** Heather motioned, Chris 2nd, passed
- IV. **Chair Report-** Notable work done last year: SAC Bylaws, CITE (overview of CITE tonight), EPR's, Budget Priorities (eclipsed by the task of finding community info about district budgets), Board Resolution, District UIP, Forums (February 28, 2017)  
Work Needed: Process Improvement (last 3 years have had regular turn over so we need to discuss how different processes work), Knowledge Transfer, SAC liaising (we need to have 2 people who can help serve as liaisons).
- V. **Reports:**
  - a. **Board of Education:** Judi- we have 3 schools that are on improvement plans with the state and 1 on turn-around (6th year) status. Board met last week to discuss due to state laws. These schools are now "on the clock" but aren't in trouble or in fear of closing or being taken over.
  - b. **DAC Recruiting-** Current process includes allowing community members to provide a written response to why they would like to be part of the committee, the chair and others read through and narrow down the list, allow for any members to provide concerns/ thoughts regarding any candidates, interview the candidates by DAC and board members. Currently, we have a new member that had to resign because she took a job with the district. Due to having just completed, we would like to recommend Marco. Going forward, we would like the subcommittee to have the power to keep alternate choices so we will not have to complete the process. There are 2 issues here: formalized process to fill vacancies on DAC to include alternatives for 90 days.  
Chris moved to nominate Marco Fields to be sent to the board for approval as a parent DAC member. Melissa and Brian seconded, committee approved  
Chris moved to formalize and document the interview process for nominating new DAC members to include the naming of alternates who can fill appropriate vacancies within 90 days.
  - c. **CITE-** canceled meeting due to snowstorm
  - d. **Conduct/ Discipline Task Force-** Chris has asked to create a task force to look at gaps in our conduct and discipline district policies
- VI. **CITE Update-** Erica Mason (Director of Educator Effectiveness)- SB 191 requires all teachers and principals have 50% of their student growth data, non-probationary is awarded based on 3 years of effectiveness, teachers lose non-probationary status if the student growth is not to par for 2 years. CITE focus group meets monthly and look at 26 different rubrics. Big

Rocks are training and professional development, clarification, technical rubric changes, and other. They are then focusing on standards 4 (Climate and culture) and 5 (professionalism).

VII. **Overview of District and School Performance Framework-** Matt Reynolds (Chief Assessment and Data Officer)- we need an understanding of frameworks is essential to UIP's. The district framework was approved by the state in September. Elementary/ Middle is built upon 40% of achievement and 60% of growth data. High school is 30% of achievement, 40% of growth, and 30% of postsecondary/ workforce readiness. Data is based upon CMAS, PARCC (math and LA), and ACCESS for ELL. If the proper documentation is in place for parent refusals, the state will not lower your school rating.

VIII. **School Finance and Budget-** Scott Smith- vast majority of our money comes from local property taxes and state funding (income and sales taxes) make up about 90% of our budget. Our funded pupil count was 64,253 students for 2016-2017. Since the recession, the state added a negative factor which has taken away over 400 million for our district. Currently, we haven't passed the same amount of mill levies or bonds and have one of the lowest per pupil funding compared to communities around us.

IX. **Community Liaison Update-** none tonight, Kathy Brown not present

XI. **Public Comment-** The last final minutes were reserved for public comment.

XII. **Adjournment**

- Sandra Brownrigg adjourned the meeting at 8:42 p.m.