

District Accountability Committee Meeting  
March 8, 2016  
Wilcox Building - BOE Room  
6:30-8:30 p.m.

**Call to order/Role call**

Sandra Brownrigg (DAC Chairwoman)  
Brian Wetterling (DAC Vice Chair)  
Amy Pfister (DAC Recorder/ Voting Parent)  
Kim Kibort (DAC Communications/ Voting Parent)  
Barb Cousins (Voting Parent)  
Jean Medberry (Voting Parent)  
Brandi Butticaaz (Voting Parent)  
Chris Pratt (Voting Parent)  
Mark Harrell (Voting Principal)  
Matt Rogers (Voting Teacher - Elementary Ed)  
Melissa Bergfalk (Voting Teacher - Secondary Ed)  
Heather Graves (Voting Community Member)  
Judi Reynolds (BOE liaison)  
Ted Knight (Assistant Superintendent Elementary Education)  
Dr. Steven Cook (Assistant Superintendent Secondary Education)  
Kathy Brown (DCSD Parent and Community Liaison)

**Absent**

Meghann Silverthorn (BOE liaison)  
John Paull (Voting Community Member)

Meeting called to order at 6:35 p.m.

Sandra - Shannon Rasmussen (DAC Voting parent) has resigned due to work commitments. His position will not be refilled as we currently have one additional DAC member.

**Acronyms used in this meeting**

DAC - District Accountability Committee  
BOE - Board of Education  
Report  
FOC - Fiscal Oversight Committee  
LRPC - Long Range Planning Committee  
Committee  
UIP - Unified Improvement Plan  
Act  
CART - Charter Application Review Team

MCP - Master Capital Plan  
EPR - Elementary Progress

DC - Douglas County  
SAC - School Accountability

CORA - Colorado Open Records

## STEM - Science Technology Engineering Math

### **DAC Committee Business**

BOE Liaison Update (Judi)-DAC has duties surrounding proposed STEM expansion. STEM is presenting an update at the next BOE meeting on Tuesday, March 15 at 6:30. FOC Update (Sandra) - FOC is a strategic group that advises to the BOE and does the "deep dive" into finances. Next meeting is March 31 at 6:30 - West Support Center (Castle Rock) in the Telluride Room.

LRPC Update (Sandra) - Capacity discussion and meetings will move from building to building to highlight different capital needs around the district. Todd Warnke (LRPC Chairman) to present MCP tonight to DAC. LRPC- First Wednesday - 4/6

UIP/Assessment Update (Brian) - UIP committee composed of 30 people. Four priority areas identified for improvement surrounding evaluation. Looking at ideas for how things can be implemented is the next step. Next meeting is March 16th (usually 4:30-6:00) DAC members are invited to attend. Hoping to invite members of the UIP committee to DAC to discuss what they have been tasked with.

CART Committee Update (Barb) - 4/26 & 4/28 are the first dates for CART to meet. Informational meeting about the charter process at CB & Potts on 3/14 at 12:30.

Parental Involvement Committee (Jean) - This DAC subcommittee will meet the 4th Tuesday of the month at 5:30. Location TBD.

Budget (Sandra)-Putting together a report to share. There will be a discussion in April and a draft report to share at DAC. DAC will be charged with moving that draft forward to the BOE. We are looking (as a DAC) at providing a series of training (with budget department) to help SAC's better understand the budget process.

Community Liaison Update (Kathy) - Legislative update - There are several bills at the capital that are currently under review. Several are of interest and if you want further information please contact Kathy Brown at [kathy.brown@dcsdk12.org](mailto:kathy.brown@dcsdk12.org)

Kathy is putting together a parent engagement task force. The goal of this committee is to identify things that are impeding parents from engaging, defining what's working, and what issues are problematic. If you are interested in participating, please email Kathy. "I am looking for a diversity of opinions within this group" and the goal is to help to resolve common issues within the district. Personalized learning resource fair is Thursday, March 10, 6:30 p.m. at Chaparral High School.

### **Master Capital Plan Presentation 2015-16 (Todd Warnke - LRPC Chairman) - *Amy to get from Todd***

The Long Range Planning Committee was founded in 1983. The LRPC is made up of 22 members, two from each feeder, two at large members, two from a charter community, a city member from development community, BOE liaison, 3 staff. The last ten years have been interesting and we have seen a lot of changes within DCSD. In recent years, LRPC has had to shift the way they look at things and have been working closely with other BOE sub committees (FOC and DAC) to ensure information is being shared with a wider audience. The current MCP is in the works, will be rolled out at the

next LRPC meeting, and then presented to the BOE at the May meeting.

Every project in the Master Capital Plan (MCP) is ranked on five different criteria. - Cause, Type of Impact, Risk, Urgency, Extent of Impact.

Needs are also classified into four tiers based on the site component's effect on the occupancy of the facility (how does the project effect the school).

Additional items included (non site specific) are Security, Transportation, and IT.

Every DCSD school has a single page reflected in the MCP.

We are seeing an acceleration of growth in DC. Rule of thumb is when a new development is built, in 7 years DC schools will see a need.

Safety is an independent portion of the MCP. Tier 1 items (safety related) are taken care of immediately, and do not stay Tier 1.

Tier 1 - Identified systems and components that fall in this category pose a high risk to the safety and security of individuals of DCSD or a mandate has been issued at the Federal/State/Local level and must be complied with.

#### LRPC Questions from DAC members

Barb - In looking out, where does traditional build fall in with a charter build? Todd - Every year we do a forecast of each school (current, projections for 1, 3, 5 and beyond). As we get closer to some of the newer builds we will continue to redefine priorities.

Jean - What happens to a building if a school closes or moves? Todd - Charter schools use public funding. Because of that charter schools are prohibited from "owning" that building, holding company could/would turn that over to DCSD.

Todd - There are multiple plans for multiple tendencies. We are constantly reassessing how to reuse and repurpose buildings.

#### **Elementary Progress Report Update** (Ted Knight - Assistant Superintendent Elementary Education)

After December rollout, a committee was formed based of parents, teachers, principals, personalized learning representatives, and InspirED Innovation team members to review EPR feedback.

Biggest areas of change for the spring 2016 rollout...

- 1) Summary Page - Details what each school community values the most.
- 2) Teachers "Bill of Rights" - Gives a detailed breakdown so that teachers are clear on what they have to report on (what they are assessing).
- 3) The availability to further break down content. Grade level expectations (from CDE) have been embedded within the EPR so that teachers can easily click on specific items that they are working on with students.

There will be another review after this next roll out so that feedback can be collected and reassessed.

### EPR Questions from DAC members

Sandra - What is the timeline for the summary page? Ted - That will be “live” for the May roll out.

Matt - What components from “Under Development” will be available for May/June rollout? Ted - Goal is for May/June, but the main priority is the Summary page and the Teacher “Bill of Rights”.

Jean - Will paper EPR’s be an option? Ted - They have always been available, that is up to the school.

Sandra/Heather - Providing a paper EPR provides an opportunity to create dialogue between the teacher/student. Can we provide a paper copy to all students? Ted - We would likely have to create a calendar change as staff uses the day after school gets out to complete EPR’s. Additionally, there would likely be a sizable cost incurred with a district wide mailing.

Brian - Under the grading scale, I’m happy to see and believe that the updated scores (Exceeds, Meets, Approaching, Does Not Meet) are more aligned with what parents and students actually understand. Ted - There is more to come on this level. We are working to get to a more granular level so that we can show parents and students how to move up a level (possibly a “hover over”). Additionally, we need to make sure that we are continuing to have teacher’s grade students in a standards based manner so that the language is familiar and consistent to parents.

Ted - If you want a paper copy, contact the school and they would be happy to print that out for the kids (most likely). Additionally, EPR’s will remain permanently online for parents to access. EPR communication will come from both the district and school regarding spring communication.

Ted - We put out a survey to see if schools wanted to go back to the IC reporting system. 100% of schools want to stay with the new EPR system.

### EPR Comments from DAC members

Amy - We can include the link to the EPR Update to our DAC meeting minutes for March and communicate that it’s a work in progress, not final. - **Amy/Sandra to get from Ted.**

Ted - We are working to find the balance where every parent feels happy about what is being reported on and teachers are content with what is being asked for them to report on. The parent survey that is attached to the EPR is the main metric that’s used to gather parent feedback.

Barb-Parent participation is key to success regarding this EPR! I would like to see 100% open rate.

Sandra - A great open rate is 50% and over.

Steve - There is a task force that is comprised already surrounding. It is not fair to ask a teacher/principal to print these reports.

Motion (Barb) - As a DAC I want to motion that we set a goal of 100% open rate (via link or other fashion). The goal is to get the report card out there. - *Motion withdrawn.*

Motion (Brian) - DAC recommends to the EPR task force that they look at ways to improve the accessibility, open rates of the EPR. Jean - seconded. All in favor, no opposed - **Motion - APPROVED.**

Jean - Can we have a DAC member sit on this task force? - Ted - Yes!

Steve - The engagement that we have right now is really valuable. We are quick to give the feedback on how the EPR doesn't meet our needs, but the discussion should really be happening at the school. Please bring this conversation to your school and think about /discuss what the means are and what the ends are. It's great to have goals to strive for, but it's not our purpose as a DAC.

Jean - Can you consider bold printing the email that comes out via the EPR so that parents are more likely to read it? Ted - Yes, we can consider that.

*There was some brief spirited community commentary that followed surrounding the EPR.*

**\*Important to make the EPR a recurring/open record item.**

**DAC Forum Feedback** - Sandra Brownrigg - DAC Chair - ***Get presentation from Sandra***

Sandra - There is a huge amount of engagement within this room and within this environment. There were 35 responses (out of 100) from the DAC Forum feedback and most of the commentary was constructive commentary and positive feedback. The momentum we are building is great. The BOE leadership is modeling a respectful way to reach common ground. Thank you to everyone who participated in the Forum as well as provided forum feedback! The forum was rated a 3.5 on a five point scale by respondents. There was an abundance of constructive, actionable critiques. Some common elements: people want a longer forum, more time with one another, and a separate, introductory discussion to accommodate newer SAC members in addition to a longer more in-depth session for more experienced individuals.

Round table - In response to the feedback, DAC and community members broke into round table groups to discuss whether the introductory session should be a fall session; which month would work best; and what topics should be covered. This feedback will be shared with the DAC Parental Involvement subcommittee and incorporated in planning

for 2016-2017. Breakout group feedback follows....

## **ROUND TABLE NOTES**

### Group 1

Would like to have a new SAC training/forum in August

Topics to discuss at forum - UIP, budget, SAC role

Target those SACs who are not coming all the time and contact the principals to put the invitation out

Host a meet and greet for DAC liaisons before DAC meeting in September

### Group 2

Have one meeting, but differentiate for officers — different training track; member training, chair training, liaison training (training aligned with the specific responsibilities)

Hold the meeting the first/second week in September

Topics - SAC 101, Budget, Safety, UIP

### Group 3

Would like three meetings/trainings a year (August, mid year, April)

Topics - SAC training as well as a few “deep dives”.

Would also like to Use podcasts (5-10 minute videos)

Would like to recruit people in who may not be SAC members. Want to take the time to do this process right and get as many DCSD parents as can be productively involved.

### Group 4

Would like an August/September SAC training

Ideas - Have an officer bring a new member to the event

Sandra - We need to have these conversations in a thoughtful and constructive way, especially when discussing budget. Podcasts are bite sized information that need a little clarification and that answer FAQ's. There are different ways that we are working to get information out and get information in. This feedback will go to the Parent Involvement subcommittee who will then submit recommendations to the group. The statutory responsibility DAC has is to gather information from the community and we're bringing what information we found for a fact check, and then presenting to the BOE.

Open meetings, email, CORA - Rob Ross (DCSD legal counsel) will be at the MAY DAC meeting to discuss any topics that people have.

Meeting adjourned at 8:50 p.m.

