

Safe and Drug Free Schools Advisory Board

Mini-Grant Application Guidelines

The Safe and Drug Free School Advisory Council of Douglas County School District oversees the allocation Title IV, Safe and Drug Free monies throughout the district. The purpose of this funding is to provide comprehensive prevention programming in the area of substance abuse and violence among school-aged youth in Douglas County.

- ❖ Individuals and groups working in the area of substance abuse/violence prevention may apply for funds from Safe and Drug Free Advisory Council. In order to provide alignment of district-wide prevention programming, mini-grant application may be submitted for the following programs only:
 - Second Step Violence Programming
 - Aggression Replacement Training (A.R.T.)
 - Say It Straight Drug Prevention Programming
 - Victims, Aggressors and Bystanders
 - Positive Behavior Support (PBS)
 - Olweus

- ❖ Prior approval from the Safe and Drug Free Advisory Council is necessary to access Title IV monies.

Allocation review

Deadline for receipt of grant applications is Friday, September 26, 2008
Notification will occur by Friday, October 24th

- ❖ Applicants may request up to \$500.00 per project. Multiple projects may be submitted by each school. In certain cases, funds may be transferred directly to the school.

- ❖ **Applicants who receive funding, must provide evaluation/feedback on the success of the mini-grant. If this is not provided, future grant applications will not be accepted.**

If the application is approved, the contact person for the grant should discuss payment procedures with the Student Development Office bookkeeper, Ann Orcutt. All grant funds must be spent by **FEBRUARY 27, 2009**. Receipts for reimbursement should be in to the Student Development Department by **MARCH 27, 2009**. Any unspent funds will revert back to the Title IV, Safe and Drug Free funds in an effort to support preexisting prevention programming.

Questions regarding this process may be directed to **Leslie Clemensen** in the Student Development Office at 303-387-0087 or Ann Orcutt at 303-387-0095.