

> **What Homebound education is:**

- Homebound education is a service for students who, for severe physical or severe emotional reasons, are unable to participate in any activities outside the home beyond appointments, medical tests and therapy. The student must be unable to participate in an on-site traditional educational program for two weeks or more before being considered Homebound eligible.
- Homebound education supports the four core subject areas: English, Math, Science and Social Studies.

> **What Homebound education is not:**

- Homebound does not keep students caught up with their classes.
- Homebound does not support elective classes.
- Homebound is not a tutoring service for those students who attend school on a reduced schedule.
- Homebound is not home school.

> **Who determines eligibility?**

When a parent, teacher or counselor becomes aware of a student who will be, or has been, absent for two or more weeks because of a severe physical or severe emotional condition, they should contact the school nurse. A district Homebound form must be completed by both the parent and attending physician or other appropriate agency. In addition, a release of information form must be signed by the parent to allow the physician and the school nurse to exchange information concerning the student's medical condition. The completed Homebound form and signed release form should be returned to the school nurse. The form will then be reviewed by the appropriate school personnel and sent to the Instructional Support Services Department for final approval.

> **Do Homebound students receive services year round?**

Services will not be provided when the student's school is not in session. Students receive homebound services during their school calendar only.

> **What is the school's responsibility in initiating the process?**

School personnel should advise affected parents of the availability of Homebound education and provide appropriate forms.

> **What is the quality of instruction?**

It is not possible to provide the level of instruction available in the normal school program.

Homebound tutoring is designed to provide access to a learning program during confinement. Homebound Tutoring supports the core subjects of English, Math, Science and Social Studies.

> **When students are involved in recreational or occupational therapy in a hospital setting, is it possible for the student to receive credit in physical education, art, etc.?**

The principal and counselor/registrar, upon investigating the content of the hospital course, will determine whether or not those courses will satisfy credit for the school-sponsored course.

> **Who is responsible for coordinating, gathering and grading the material for Homebound education?**

Once a student is accepted for Homebound education, responsibility for that student rests with:

- The counselor
- The teachers
- The Homebound teacher
- At the elementary level, the school instructional staff and Homebound teacher will work together.
- At the secondary level, the counselor will gather materials and interface between the school instructional staff and the Homebound teacher(s).
- Evaluation of the student's work will be the responsibility of the school instructional staff.

If a student is receiving special education programming, it is the responsibility of the students' case manager to assist in coordinating Homebound activities.

> **What are the responsibilities of those involved in Homebound education?**

- The parent will see that the completed application form and signed medical release form has been returned to the school nurse. At the end of the confinement, the parent will contact the school nurse in the event that a Health Care Plan is needed.
- The student will complete the work delivered by the Homebound teacher, will work independently between visits from the teacher, and will seek assistance when needed.
- The school instructional staff will supply the counselor or Homebound teacher with assignments and necessary materials during the student's absence. Long range assignments may be given. The school instructional staff should evaluate the homework and assist in determining the appropriate grade.
- At the secondary level, the counselor will work as a liaison between the school instructional staff and the Homebound teachers. The counselor will request and collect the assignments for the student's teachers.
- The Homebound teacher will collect assignments and books from the school and deliver them to the student. The Homebound teacher will provide an explanation and basic instruction, and will return completed work to the appropriate school instructional staff.
- The Homebound teacher notifies the district Instructional Support Services office with the student anticipated return to school date. Instructional Support Services then notifies the school registrar and the school nurse.

> While receiving Homebound services, will the student be counted absent or present?

Neither. While a student is receiving Homebound services because of a severe medical or severe emotional reason, their attendance record is marked with "Homebound".

> Are there alternate deliveries for Homebound services?

Yes. In several hospital and rehabilitation programs, the local school district in whose boundaries the student is placed will have a school program on the hospital site. Arrangements will be facilitated through the District Instructional Support Services' Department.

> If the student has fallen behind prior to the Homebound situation, can this work be made up?

Usually not. The purpose of the Homebound program is to provide access to a learning program during the term of confinement.

> When the student returns to school, are Homebound services terminated?

Yes. However, to assure a smooth, successful transition, the Homebound teacher will make contact with the student and the school.

> Who are the teachers for Homebound education?

Homebound teachers are certified educators. All efforts will be made to provide an educator suited to the level of the student. There is no guarantee of success in matching a Homebound teacher with a student's specialized course work.

> Who should I contact at the school to begin the Homebound process?

The process of being placed on Homebound begins with the school nurse.

**For further information,
contact
Instructional Support Services
303.387.0080**

**This pamphlet can also be found on
the Douglas County School District
website:
www.dcsdk12.org**

Revised 7/07



**A GUIDE TO
HOMEBOUND
EDUCATION**



**Douglas County
School District**

Learn today. Lead tomorrow.

**Douglas County Schools
Instructional Support Services
620 Wilcox Street
Castle Rock, CO 80104
(303) 387-0080**

Please read this pamphlet carefully to ensure complete understanding of the Homebound education service.