

Douglas County School District  
**District Advisory Committee**

**Steering Committee Meeting Notes, revised**  
**August 14, 2007**  
**Bridge Center, Lone Tree, CO**  
**6:30 - 9:00 p.m.**

Member Attendance:

*Carrie Buchan*  
X *Anne Ducey*  
X *Deborah Elmore*  
*Teresa Humphreys*  
X *Jennifer Kramer*  
X *Erin McBride*  
X *Charlie Morse*  
X *Nancy Stockmoe*  
*Glen Templin*  
X *Board of Education: Scott Campbell*  
X *District employee: Debby Novotny*

The meeting began 6:40 p.m.

**Welcome/Introductions**

Jennifer Kramer was introduced—a former DAC Steering Committee member who would like to rejoin the committee.

Novotny's June 12, 2007 Meeting Notes, as well as Elmore's suggested changes, were debated at length.

**Consensus:** Condense the meeting notes to reflect only critical information and any votes/consensus of the members—beginning with June 12. Debby will rewrite and send out for review.

**Consensus: Agreement for the DAC meeting notes to be consolidated: include votes or areas of consensus, broadly highlight conversations.**

**Updates: District**

None

**Update: BOE**

Campbell will not run for re-election. Therefore, his term on the BOE ends in November. Campbell will make sure the Board chooses a new liaison and that a transition takes place for the DAC. He applauded the committee members for the work they have accomplished while he has been the Board liaison to this committee.

**Questions for the BOE retreat:**

**Consensus: Forward these questions to the BOE for their consideration.**

1. What is Jim's (i.e., district staff) role with SAC and DAC? Please review the meeting notes from the February 27 DAC Steering Committee (printed in memo). The DAC wants clarification to this statement.
2. How much influence should the District Staff have over SAC/DAC affairs (looking for definition).
3. To what extent is the DAC Steering Committee allowed to use District resources?
4. Clarify whether DAC operates according to Policy Governance, CO statute, or some other form of governance (i.e., how does Policy Governance and CO statute intersect?)

**Discuss/Review:**

**DAC Convention:** Keynote speaker, location, dinner selection has been confirmed. More information to come.

**DAC Bylaws:** Yet to be done.

**End of Year Report:** No discussion.

**SAC Training:** Novotny presented a proposed outline for trainings.

**Consensus: Novotny to do SAC 101 trainings, utilizing outline as presented.**

**DAC Meeting Dates for 07-08:** Novotny presented a proposed calendar of meetings.

**Consensus: Committee accepted dates and gave OK for its distribution.**

*Meeting adjourned at 9:00.*

*Next meeting:*

*September 11, 2007, 6:30, BridgeCenter*

*Future Agenda Items not to forget:*

- *Develop DAC Bylaws*
- *Develop common themes from poster paper*
- *Plan SAC training, materials*
- *Planning DAC Fall Convention*
- *Templates of ballots, other documents*